



Assemble your Submission Package **IRBNet**

Review instructions, then begin to add your project documents (attachments and document wizards) for submission purposes.

Welcome to IRBNet
Alan Parsons

My Projects
Create New Project
My Reminders

Project Administration
Project Overview
Designer
Share this Project
Sign this Package
Submit this Package
Delete this Package
Send Project Mail
Project History
Messages & Alerts

Other Tools
Forms and Templates

[48797] Prevalence and outcomes of Pulmonary Contusions Following Blunt Trauma

Designer

Package: 48797-1 Work in progress (Not submitted)

Click to add a package description or notes.

Step 1:
Download blank forms, document templates and reference materials to assist you in assembling your document package.

Select a Library: Baystate Health Sponsored Programs Administration (SPA), Springfield, MA

Select a Document: Ancillary Services Worksheet **Download**

Step 2:
Assemble your document package here. You can add new project documents, revise existing project documents, delete documents, and link your project team's Training & Credentials records linked to this package.

Documents in this Package:
There are no documents in this package.

Start a Wizard OR **Attach New Document**

✓ Drop down menu reveals institution-specific libraries.

✓ Select appropriate document and download.

✓ If your institution requires the completion of an online IRBNet Document Wizard, click 'Start a Wizard' and select the form here.

✓ Drag and drop, or click 'Attach New Document', to add multiple completed documents at one time.



Assemble your Submission Package (continued)



Multiple documents may be added at once by clicking 'Attach New Document', or by dragging onto the page from your desktop.

The screenshot shows the IRBNet Designer interface. On the left is a navigation sidebar with sections: 'Welcome to IRBNet Alan Parsons', 'My Projects' (with sub-items: Create New Project, My Reminders), 'Project Administration' (with sub-items: Project Overview, Designer, Share this Project, Sign this Package, Submit this Package, Delete this Package, Send Project Mail, Project History), and 'Other Tools' (with sub-item: Messages & Alerts, Forms and Templates). The main content area is titled 'Designer' and shows a package named '[48797] Prevalence and outcomes of Pulmonary Contusions Following Blunt Trauma'. The package status is '48797-1 Work in progress (Not submitted)'. A modal dialog box titled 'Adding documents to this package...' is open, listing two documents: 'Consent Form - Spinal Mo... (91K)' and 'Cervical Clinical Protocol ... (272K)'. Each document has a blue progress bar. A 'Close' button is at the bottom of the dialog. A red dashed box highlights the dialog and the 'Attach New Document' button at the bottom of the page. A red arrow points from the 'Attach New Document' button to the dialog box. Below the dialog, it says 'There are no documents in this package.' At the bottom of the page, there are buttons for 'Start a Wizard', 'OR Attach New Document', and '(When should I do this?)'. The 'Attach New Document' button is circled in red.



Finish incomplete documentation.

- ✓ Incomplete documentation is indicated within the Document Type field. Submission packages with incomplete items are prevented from submission.

Welcome to IRBNet
Alan Parsons

- My Projects
- Create New P...
- My COI
- My Reminder
- Project Admin...
- Project Overvi...
- Designer
- Share this Project
- Sign this Package
- Submit this Package
- Delete this Package
- Send Project Mail
- Project History
- Messages & Alerts
- Other Tools
- Forms and Templates

Designer

[431446] Prevalence and Outcomes of Pulmonary Contusions Following Blunt Trauma

Package: ▼ 431446-1 Work in progress (Not submitted)

Select a Library: Documents for Researchers (Override) ▾

Select a Document: Korean Consent Form ▾ Download

Step 2:
Assemble your document package here. You can add new project documents, revise existing documents, maintain version history, and link your project team's Training & Credentials to your package.

Documents in this Package:

| Document Type | Description | Last Modified | 1 | 2 | 3 | 4 |
|---|--|---------------------|---|---|---|---|
| ▼ (please select) | Consent Form - Spinal Motion.doc | 04/04/2016 10:16 AM | | | | |
| ▼ Amendment/Modification | Cervical Clinical Protocol 3-23-06[1].pdf | 04/04/2016 10:16 AM | | | | |
| PHS Retrospective Review and Mitigation Report (incomplete) | PHS Retrospective Review and Mitigation Report | 04/04/2016 10:27 AM | | | | |

There are no Training & Credentials for this package.

(When should I do this?)

✓ Incomplete items are indicated in (red).

✓ Click (please select) to choose Document Type.

- 1 View document
- 2 View document revision history
- 3 Update
- 4 Delete document

✓ To finish incomplete (incomplete) Smart Forms, click the () pencil.



Add relevant Training & Credentials (T&C) records, as required.

Be sure to link any required T&C documents, from the T&C records of any team members shared on the project.

Designer

[431446] Prevalence and Outcomes of Pulmonary Contusions Following Blunt Trauma

Package: 431446-1 Work in progress (Not submitted)

Notes for this specific package go here.

✓ Submission package notes may be added here to aid later reference by your team.

Step 1:

Download blank forms, document templates and reference materials to assist you in assembling your document package.

Select a Library:

Documents for Researchers (Override)

Select a Document:

Korean Consent Form

Download

Step 2:

Assemble your document package here. You can add new project documents, maintaining version history, and link your project team's Training & Credentials records to this package.

✓ Click to Link any necessary T&C documents to this package.
✓ This lists all T&C documents for every team member 'shared' on this project.

✓ NOTE: For information on uploading and managing T&C documents, see the New User Registration energizer.

Amendment/Modification

Cervical Clinical Protocol 3-23-06[1].pdf

PHS Retrospective Review and Mitigation Report (incomplete)

PHS Retrospective Review and Mitigation Report

04/04/2016 10:27 AM



There are no Training & Credentials records linked to this package

[Link / Un-Link Training Records](#)

Start a Wizard

OR

Attach New Document

(When should I do this?)